

CENTRAL REGION RESPITE SOCIETY

REFERENCE CHECK

Date: _____

Applicant: _____

Reference: _____ Phone: _____

Reference's Agency/ Organization: _____

How well do you know the applicant? "Fairly well, professionally for the past 18 months"

Assessment of Interpersonal Skills

{Communication Skills; Confidence; Decision Making Skills / Judgment; Maturity / Self Awareness; Sense of Humor; Creativity}

Very good comm. skills, attentive listener. Has an out-going personality and lots of confidence. Mature for her age and has good "common sense". She had lots of energy and took her duties seriously. She worked well in the team and kept things positive, even during stressful situations. She is very approachable and has an ease about her with the clients, great relationship development skills.

Assessment of Professional Skills

{Reliability / Commitment; Initiative / Independence; Roles and Responsibilities; Problem Solving Skills}

She was very reliable, no concerns with being late or her sick time. Goes the "extra mile" with the clients, very committed to her work and the people. Takes direction well and knows her job, but isn't afraid to take on new and unique challenges either. She's bright and has good insight into the issues at work. Very professional with her responsibilities yet still personally connected to the clients.

Would you allow them to care for your child or family member? (YES) NO

If the situation arose, would you re-hire them? (YES) NO

Additional Comments:

I think she would make an excellent respite care provider given her commitment to the work, her reliability and natural ability build a rapport with people quickly.

Not Recommend

Recommend

(Highly Recommend)